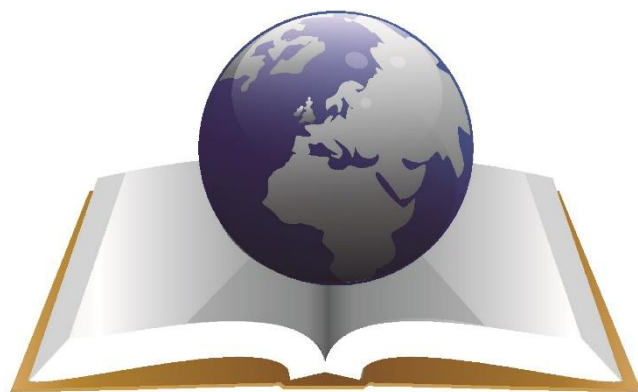


## Accessibility Plan



### Battle Primary Academy Empowering Opportunity

Name of Policy	Accessibility Plan
Scope of Policy	This policy applies to all pupils, members of staff, parents and visitors at Battle Primary Academy
Approved by	Principal
Date of Approval	December 2019
Review period	Three Years
Review Date	March 2022

GROWING STRONGER TOGETHER



**THAMES LEARNING  
TRUST**

## 1.0 - Statement of intent

*[This statement of intent should be signed and dated by both the Headteacher and Chair of the Governing Body, and then displayed where it can easily be seen within the Academy.]*

1.1 - This plan outlines the proposals of the governing body of Battle Primary Academy to increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010:

## 2.0 -

- Increasing the extent to which pupils with disabilities can participate in the school curriculum;
- Improving the environment of the school to increase the extent to which pupils with disabilities can take advantage of education and associated services;
- Improving information delivery to pupils with disabilities.

2.2 - The governing body also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that persons with disabilities are provided with equal opportunities;
- Ensure that employees with disabilities are supported with special provision to ensure that they can carry out their work effectively without barriers;
- Undertake reasonable adjustments to enable staff to access the workplace.

2.3 - The plan will be resourced, implemented, reviewed and revised in consultation with the:

- Parents of pupils
- Employees
- Governors
- External partners

## Signed by

Headteacher: .....

Date: .....

Chair of Governors: .....

Date: .....

Next review date: .....March 2021.....

## Accessibility Plan

### 3.0 - Planning Duty 1 - Curriculum

	<b>Issue</b>	<b>What</b>	<b>Who</b>	<b>When</b>	<b>Outcome criteria</b>	<b>Review</b>
<b>1.</b>	Staff members do not know whether the curriculum is accessible.	Audit of curriculum	Headteacher / Teachers / SENCO	Summer 2018	Management and teaching staff are aware of the accessibility gaps to the curriculum.	Autumn 2018
<b>2.</b>	Support staff members do not have the skills to support pupils with SEND	Training provided to staff members.	Headteacher / External advisors / SENCO	Spring/ Summer 2018	Staff members have the skills to support children with SEND.	Autumn 2018
<b>3.</b>	Children not receiving appropriate Interventions	Audit current interventions and their success/impact on progress.  Provision Maps to be created and used	Teachers / SENCO	Summer 2018	Children receive impactful interventions which enable them to make progress	Autumn 2018

### Accessibility Plan

		Review interventions and impact				
4.	Classrooms are not organised to promote the participation and independence of all pupils	Differentiation provided in lessons  Concrete resources made more available and accessible to children in all lessons	Headteacher / ICT Manager / SENCO	Summer 2018	Pupils with SEND can access lessons fully  Pupils with SEND can access resources to support their learning.	Autumn 2018

## 4.0 - Planning Duty 2- Physical Environment

***[Governing bodies should undertake an audit of the extent in which pupils with disabilities can access the physical environment on an equal basis with their peers. Short, medium and long term action should then be identified to address specific gaps and improve access.]***

	Issue	What	Who	When	Outcome	Review
1	No disabled parking space in car park	Identify suitable spaces	Facilities Manager	Winter 2017	Not feasible in school car park due to lack of space and steps to entrance, spaces available in public car park on Kensington Road. Not possible to get a space marked on Cranbury Road	
2	No procedure to ask visitors about access requirements prior	Post instructions to visitors on website	Facilities Manager/Admin	Winter 2017	Completed	

### Accessibility Plan

	to visiting the school					
3	Visitors are not asked if they have requirements in event of fire alarm	Put up sign as part of proposed reception alterations	Facilities Manager	Summer 2018		
4	Steps in corridor near reception stop access to wheelchair users	Install removable ramp	Facilities Manager	Budget dependent		
5	No access for wheelchair users from reception to top hall without going outside	Investigate fitting a stair lift - possible listed consent required	Facilities Manager	Budget dependent		
6	Steps between Rosen Room and house restrict access for wheelchair users	Install removable ramp	Facilities Manager	Budget dependent		
7	No step free access to Leadership or first floor areas	Building alteration not feasible, look to change location of meeting/event/class if disabled person affected	Facilities Manager/Admin			
8	Disabled toilet in Early Years too	Remove stored items and shelves, identify	Facilities Manager	Summer 2018		

### Accessibility Plan

	small and used for storage	alternative storage				
9	Kensington Block disabled toilet missing grab rails and not colour contrasted	Install grab rails, paint colour contrast on wall	Facilities Manager	Summer 2018		
10	Top Hall disabled toilet grab rails not colour contrasted and 1 x rail missing	Install grab rails, paint colour contrast on wall	Facilities Manager	Summer 2018		
11	Small wall cupboard in Top Hall disabled toilet restricts movement of wheelchair	Move cupboard	Facilities Manager	Summer 2018		
12	Kensington Block disabled toilet water heater restricts movement of wheelchair	Change lay out of toilet	Facilities Manager	Budget dependent		
13	Kensington Block, Top Hall and EY disabled toilets do not have cord alarms	Install alarms	Facilities Manager	Budget dependent		
14	No induction loop hearing aid facility in Lower Hall	Install induction loop	Facilities Manager	Budget dependent		
15	No visual fire alarms for people	New fire alarm system probably	Facilities Manager	Budget dependent		

### Accessibility Plan

	with hearing impairment	required - possible listed consent required				
16	If installed, disabled toilet cord alarms need to be added to weekly fire equipment check	Install alarms, add to weekly equipment and alarm checks	Facilities Manager	Budget dependent		
17	Personal Emergency Evacuation Plan needed for any person with special needs in event of site evacuation	PEEP form required	Facilities Manager	Spring 2017	Completed - in fire logbook	Annual review Summer 2018
18	PEEPs and general escape plans should be reviewed regularly	PEEP form required	Facilities Manager	Spring 2017	Completed - in fire logbook	Annual review Summer 2018
19	No information on website about how to get to the school	Post instructions to visitors on website	Facilities Manager/Admin	Winter 2017	Completed	
20	No hand rail on slope to reception entrance	Investigate installing hand rails - possible listed consent required	Facilities Manager	Budget dependent		
21	Hand rails around school do not	Investigate installing new	Facilities Manager	Budget dependent		



### Accessibility Plan

	conform to current standards	hand rails - possible listed consent required				
22	Not all external steps have colour contrast strip	Paint strip on– Cranbury Road YR5/6 class exits	Facilities Manager	Summer 2018		
23	Main entrance door to reception is not automatic	Investigate cost and feasibility	Facilities Manager	Budget dependent		
24	No induction hearing aid loop in reception	Investigate cost and feasibility	Facilities Manager	Budget dependent		
25	Stair nosings around school are black against purple carpet and don't have enough colour contrast	Investigate cost and feasibility	Facilities Manager	Budget dependent		
26	Internal hand rails on stairways and steps are not colour contrasted and do not	Investigate cost and feasibility – possible listed consent required	Facilities Manager	Budget dependent		

### Accessibility Plan

	conform to current standards					
27	Toilet roll/soap dispensers, etc in disabled toilets are not colour contrasted	Paint colour contrast area on wall	Facilities Manager	Summer 2018		
28	Urinals are not colour contrasted and have no grab rails	Paint colour contrast area on wall	Facilities Manager	Summer 2018		
29	Not all disabled toilets have lever operated flush in the correct location	Investigate possibly of moving/changing flush	Facilities Manager	Summer 2018		
30	Not all taps conform to current standards	Replace taps with sensor or other suitable type when possible	Facilities Manager	When taps require replacement		
31	No disabled toilet facility in Leadership Block	Building alterations unlikely – make sure any meetings, events or classes with	Facilities Manager/Admin	Summer 2018		

### Accessibility Plan

		disabled persons take place in other buildings				
32	Lock on Kensington Block disabled toilet door does not meet current standards	Replace lock	Facilities Manager	Budget dependent		
33	Not all disabled toilets have backrests	Fit back rests	Facilities Manager	Budget dependent		
34	No tactile or Braille signage in school	Install signs	Facilities Manager	Budget dependent		
35	Lack of signage regarding toilets	Install signs	Facilities Manager	Budget dependent		
36	No signage in school to say school information is available in other formats (Braille, audio, etc)	Install signs	Facilities Manager	Budget dependent		

### Accessibility Plan

37	No portable induction loop kits available	Procure portable induction loop kits	Facilities Manager	Budget dependent		
38	No street signage to show location of school	Investigate if signs can be installed by RBC, who pays	Facilities Manager/RBC	Budget dependent		
39	Bollards in street do not have colour contrast	Investigate if bollards can be installed or modified by RBC, who pays	Facilities Manager/RBC	Budget dependent		
40	Reception hatch too high	Redesign area as part of proposed reception alterations	Facilities Manager	Summer 2018		
41	Column in Rosen Room not colour contrasted	Paint column	Facilities Manager	Summer 2018		
42	No colour scheme to show location within school	Consider colour scheme options if desired by management	Facilities Manager/SLT	Budget dependent		

### Accessibility Plan

43	Not all doors have vision panels, some covered with display material	Remove display materials, consider installing vision panels – possible listed consent required	Facilities Manager	Budget dependent		
44	Purple chairs on purple carpets not colour contrasted	Buy contrasting colour of chairs when replacement is required	Facilities Manager	Budget dependent		
45	Classrooms do not have chairs with arm rests available	Look to buy as required when staff or children join school	Facilities Manager	Budget dependent, when required		
46	No height adjustable tables for wheelchair users	Look to buy as required when staff or children join school	Facilities Manager	Budget dependent, when required		
47	No level signage to show location within building	Requirement doubted, only two floors anywhere on site	SLT	If required		

### Accessibility Plan

48	No tactile paving on crossing points in street	Investigate if paving can be installed by RBC, who pays	Facilities Manager/RBC	Budget dependent		
49	Lamp posts and traffic signs not colour contrasted	Investigate if changes can be made by RBC, who pays	Facilities Manager/RBC	Budget dependent		
50	Lack of seating with arm rests in playground for parents picking up children	Install seating with armrests that complies	Facilities Manager	Budget dependent		
51	Entrance gates not colour contrasted	Paint gates a contrasting colour –listed consent required	Facilities Manager	When railings are painted next – budget dependent		
52	Reception entrance not colour contrasted	Colour scheme can be set in proposed reception alterations	Facilities Manager	Summer 2018		
53	External ramps not colour	Colour scheme can be set in proposed	Facilities Manager	Summer 2018		

### Accessibility Plan

	contrasted to show a gradient	reception alterations				
54	External steps not paved with tactile surfacing	Investigate feasibility - listed consent may be required	Facilities Manager	Budget dependent		
55	External lighting levels should be checked regularly	Light functionality checked periodically	Facilities Manager	Ongoing		
56	Mat in reception area is a potential hazard	Look at replacing current large mat as part of proposed reception alterations	Facilities Manager	Summer 2018		
57	Reception shelves, hatch not colour contrasted	Change hatch area as part of proposed reception alterations	Facilities Manager	Summer 2018		
58	No minicom to use with telephone	Requirement to be considered if staff in need join school as part of induction process	SLT	During staff induction process		

### Accessibility Plan

59	Shiny surface to hall floors could affect visually impaired	Changes to floor unlikely due to listed status – floors periodically refinished with non-gloss antislip surface	Facilities Manager	As required		
60	Door handles around site are not colour contrasted or conform to standards	Make changes as doors or handles are replaced – possible listed consent required	Facilities Manager	As required		
61	Stairs do not have correct surfaces at top and bottom to warn of step change	Make changes to floor surface type as carpets are replaced through normal wear and tear	Facilities Manager	As required		
62	No chairs with arm rests in staff room	Requirement to be considered if staff in need join school as part of induction process	SLT	During staff induction process		
63	Staff room kitchen does not have	Requirement to be considered if	SLT	During staff induction process		



### Accessibility Plan

	lever taps or low level surfaces for wheelchair users	staff in need join school as part of induction process				
64	No sensor lighting in most areas	Investigate possible energy efficiency savings of changing to sensors – otherwise as electrical changes are made when building areas are refurbished	Facilities Manager	As required		
65	Disabled toilets have pull cord light switches	Change lights to sensor activated	Facilities Manager	Budget dependent		
66	Light switches and plug sockets not colour contrasted	Investigate changing colours of face plates as areas are refurbished	Facilities Manager	Budget dependent		
67	No blinds in Leadership to help lip-readers	Install blinds	Facilities Manager	Budget dependent		

### Accessibility Plan

68	Hard material surfaces in halls creates acoustic problems for hearing impaired	Building changes (e.g. floors) unlikely to be changed	Facilities Manager	Budget dependent		
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## 5.0 - Planning Duty 3 - Information

*[Governing bodies should undertake an audit of the extent in which pupils with disabilities can access information on an equal basis with their peers. Short, medium and long term action should then be identified to address specific gaps and improve access.]*

	Issue	What	Who	When	Outcome criteria	Review
1.	Communication with all parents	<p>Information presented in variety of easy to access ways e.g. displayed in window for parents dropping off, sent via email, text and on school website.</p> <p>Language used is simple with any education terms/jargon avoided or clearly explained. Parent guides produced &amp; parents sessions run for key areas e.g. phonics</p> <p>Admin &amp; teaching staff aware of individual who may need information explaining directly or personally.</p>	Admin Team/ Teachers/ Senior Leadership team	Summer 2018	Clear, straight forward and simple communication with parents and community	Autumn 2018
2.	Limited access to info for pupils, parents, carers for who English is	Website translator	Admin Team	Summer Term	Ability to convert languages is available on the website	Autumn 2018

### Accessibility Plan

	additional language.					
<b>3.</b>	Limited availability of written material in alternative formats when specifically requested	The school will make itself aware of the services available for converting written information into alternative formats.	Admin Team	Summer 2018	Written information is fully accessible all	Autumn 2018