

Use correct punctuation when writing direct speech.

inverted commas
capital letter
punctuation BEFORE
the inverted commas

"It's pizza for dinner," said Dad.

"And with that," she said, "they were gone."

Punctuate your work using full stops, capital letters and commas.

Use apostrophes to show possession.

the coat belongs to one girl

The girl's coat was on the peg.

the shoes belong to lots of girls

The girls' shoes were all mixed up.

Use expanded noun phrases.

A cat.

A ravenous cat.

A ravenous cat in a battered dustbin.

Use conjunctions to join words, phrases and clauses.

for and but or yet so
as because when until
although since if

Organise your writing in paragraphs.

Paragraphs are collections of sentences that are grouped together because they deal with an idea or a topic.

There is no set length to a paragraph.

Use adverbs and fronted adverbials.

The shark swam *inquisitively* round the boat.

Inquisitively, the shark swam round the boat.

commas after fronted adverbials

Nouns

Names of things, places or objects.

How?	When?	How often?	Where?	How much?
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anxiously	afterwards	always	above	almost
cautiously	again	constantly	around	complete-
courageously	before	daily	away	ly
cruelly	beforehand	hourly	below	entirely
defiantly	early	monthly	down	little
elegantly	lately	never	everywhere	much
frantically	never	occasionally	here	rather
hungrily	now	once	inside	totally
inquisitively	often	regularly	outside	very
irritably	recently	repeatedly	there	
solemnly	soon	sometimes	up	
weakly	today	usually	upstairs	
wildly	tomorrow		whenever	
	yesterday			

Verbs

Words that describe an action, state or occurrence.

Adjectives

Words that describe an animal, person, thing or thought.

Adverbs

Words that describe verbs.

(Here are some examples!)

